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### Post Family Farm Facility Rental Packages

Reserve one of our facilities for your event and create a memory that will last a lifetime. We include guest tables, 2 food tables, 1 display table, chairs, sound system\* and plenty of down-home atmosphere. With every package you are given the choice of 8' banquet tables or 5' round tables (each table style seats 8). Read on for more information!

*\*Included with packages that provide seating for 150 people or more.*

#### Pavilion Rental Description

Our covered pavilion is the perfect place to enjoy the great outdoors with the security of a roof over your heads in case of inclement weather. Our spacious pavilion comfortably seats over 225 guests. Prices include use of the pavilion for up to 4 hours.<sup>^</sup> Groups must depart by midnight. Any decorations you provide must be approved before they are "installed." Your decorations may be placed immediately before your event and must be removed when your group leaves.

#### 1915 Barn Rental Description

Our 1915 Barn surrounds you with the warmth of an old, historic building but includes modern amenities like heat, restroom facilities and a kitchen. The barn has two levels: the lower level is perfect for smaller groups (up to 60) and the upper level holds up to 150 guests. As with the pavilion, you are welcome to provide your own decorations but candles or flames of any sort are never permitted inside the 1915 Barn. Any decorations you provide must be approved before they are "installed." Your decorations may be placed immediately before your event and must be removed when your group leaves.

**<sup>^</sup>Groups renting our facility for the afternoon must depart by 3:30pm. Groups renting our facility for the evening may not arrive before 4 pm and must depart by midnight.**

#### Rental Price (Excludes peak season weekend nights—see below)\*\*

Includes tables, chairs, set-up, clean-up and use of our facilities for up to 4 hours. Sound system (with microphone and background music) included for packages that include seating for 150 guests or more. All events are subject to a 5% service charge.

PLEASE INDICATE WHICH PACKAGE YOU WOULD LIKE TO RESERVE:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> <b>8' Banquet Table</b> (includes plastic table coverings) or | <input type="checkbox"/> <b>5' Round Table Style seating</b> (no table covering included) |  |
| <input type="checkbox"/> Seating for 80 guests<br>\$275*                               | <input type="checkbox"/> Seating for 150 guests<br>\$625                                  | <input type="checkbox"/> Seating for 225 guests (pavilion only)<br>\$825 |
| <input type="checkbox"/> Add \$50 for table linens                                     | <input type="checkbox"/> Add \$80 for table linens  | <input type="checkbox"/> Add \$125 for table linens                      |

\*Sound system available upon request for groups reserving seating for 80 guests for an additional \$150. DOES NOT INCLUDE DJ SERVICE. DJ service and sound system are available for \$350

#### Peak Season Weekend Rental (Mid-May to Labor Day)

Seating for 150 guests.<sup>^</sup>

- |  |  |
|--|--|
| <input type="checkbox"/> <b>Friday Evening</b><br>\$1200 | <input type="checkbox"/> <b>Saturday Evening</b><br>\$1800 |
|--|--|

<sup>^</sup>If you require seating for more than 150 guests, there is an additional charge of \$100/50 guests.

**Please indicate which, if any, of the following extras you would like to include for your event:**

- \$80/1<sup>st</sup> hr, \$25/add'l hour Tractor-drawn wagon rides (2 wagons carrying 25-30 people each for 20-30 min.) # of hrs. \_\_\_\_
- \$150/1<sup>st</sup> hr, \$25/add'l half hour  Horse-drawn wagon,  sleigh or  carriage rides # of hrs. \_\_\_\_  
(Sleigh carries 14 guests, wagon carries 20, carriage carries 4)
- \$250 for the 1<sup>st</sup> hour, \$40/additional half hour Choose two of the above horse-drawn options # of hrs. \_\_\_\_
- \$75 for 1 horse for 1 hour **Pony Rides** \$50 for the 1<sup>st</sup> 30 min. or each add'l hour &/or horse # of hrs. \_\_\_\_ # of horses \_\_\_\_
- \$60/hour Pumpkin Train Rides \$40 for 1<sup>st</sup> 30 minutes # of hours \_\_\_\_
- \$50 Lawn Games (volleyball, horseshoes, croquet, bocce ball & badminton)
- \$2/person The Corn Maze!  \$1/person The Post and Rope Maze
- \$150 for 1<sup>st</sup> hour, \$50/add'l hour Have a **Barn Dance!** We provide the caller.  Line Dance  Square Dance # of hrs \_\_\_\_
- \$300-\$550 Rent sidewalls for the pavilion (available in solid white or cathedral-window style)
- \$75 Broomball is available (winter time only, weather permitting)
- \$4/table We will provide & set seasonal **centerpieces** for your tables.
- \$5/table Rent additional tables for desserts, displays, etc. Choice of  3' or  5' round;  4',  6' or  8' banquet
- \$25/table Linen skirting is available for food tables. # of tables \_\_\_\_
- \$7/dozen Homemade Pumpkin Donuts—a favorite any time of year! (\$20 min. in the "off-season") # of dozens \_\_\_\_
- \$25 Rent our digital piano and hold a sing-a-long!
- \$100 Rent our **kitchen**. Includes use of 2 large coffee pots. \$50 may be refunded upon check-out.
- \$15/fire ring/hour **Bonfire & Marshmallows** with roasting forks. Approx. 20 people/ring, \$30 min. # of rings \_\_\_\_ # of hours \_\_\_\_
- \$15/30 cup pot of **Hot Chocolate** with cups. # of pots \_\_\_\_
- \$300/3 hrs. DJ Service by Michael Morales for groups reserving seating for 150 guests or more (See above for smaller grps)

**Note:** If you are having a dance and not using Michael Morales for your DJ, there will be a consulting and supervision fee of \$100. Because of the impact that music has both on events and on our neighborhood, we require Michael or another trained employee to be present during set-up and for consultation at all events involving amplified music even if Michael's equipment is not being used. The consulting fee for this service covers up to 3 hours of assistance.

**Reservation & Deposit Agreement**

By signing below I acknowledge that I have contracted with Post Family Farm to host my event on the date indicated above and I agree to their reservation terms and conditions. My deposit (equal to 50% of my selected package) is due with this reservation agreement and is non-refundable if my event is cancelled with less than 4 months notice. Cancellations made with more than 4 months notice will be refunded the deposit less \$50 for office handling fees. Final Payment is due on week before event.

Signature \_\_\_\_\_ Date \_\_\_\_\_ Deposit amt. \_\_\_\_\_ Rec'd \_\_\_\_\_

For office use only: deposit paid by cash \_\_\_\_\_ credit card \_\_\_\_\_ check \_\_\_\_\_ Check name/# \_\_\_\_\_

**Estimated Final Bill:** Cost of Package: \_\_\_\_\_ + Cost of Add-Ons: \_\_\_\_\_ + 5% Service Charge = \_\_\_\_\_

Caterer \_\_\_\_\_

Phone number \_\_\_\_\_

Liquor Caterer \_\_\_\_\_

Phone number \_\_\_\_\_

DJ \_\_\_\_\_

Phone number \_\_\_\_\_

Other \_\_\_\_\_